E-GOVERNANCE POLICY

Scope:

This policy covers the following areas:

- General Administration
- Students Admission
- Examination
- Library
- · Accounts and Finance
- ICT facilities

Objectives:

- To provide simpler and resourceful system of governance within the institution.
- To promote transparency and accountability in all the functions of the college.
- To achieve and create a paperless environment in the college.
- To provide easy and quick access to information.
- To make campus Wi-Fi enabled.
- To make our Classrooms ICT Enabled having Desktops, Laptops, Projectors, etc.

Policy:

The college will implement e-governance in all aspects of functioning like accounts, admissions, administration, teaching, etc.

The policy is designed and framed to make each and every function apparent and accountable.

The College decides to make the following policies and procedure:

Website:

The website will act as an information center which will reflect about the college, all its activities, important notices, courses offered, etc. Training will be given to the administrative and teaching staff to make important updates on the website. A Website Committee to be formed for the administration of the college website. The Committee will look after the process of updating, maintaining and working of the website on a regular basis. The Committee will also look for other changes that are required on the website. The College strives to showcase its vibrant self and activeness through its website. All the important notifications have to go live on the website as and when they are released.

Student Admission:

College Admission Committees look after the students' admission procedure following all the rules set by the affiliated university. Considering students' academic performance, their power of understanding and socioeconomic background appropriate guidance is provided to them in choosing the course. The college pursues the method of first come first served system for admission

Students' admission process is computerized. Students' computerized database is used for various purposes including library, sports, and curricular, co-curricular, extracurricular and cultural activities

An open and clear strategy for the admission process is followed which is further strengthened by the moral practices and regulations as opined by the S. G. B. A. University. The College brings out its Brochure which is displayed on the website that has guidelines for the admission process.

TEOSA

Principal Y.D. V.D. Arts, Commerce College, Teosa, Dist. Amravati

Accounts:

Data regarding financial transactions are maintained in computers. Salary of teaching and non-teaching staff is digitally transferred in their bank accounts. Sevarth Pranali facility is used for submitting salary bills.

Library:

Library is well-equipped with efficient staff rendering their services to the students and staff. Library is computerized and the work is carried with the help of trained staff. As per the requirement and the yearly budget, the books and journals are procured. Teachers are motivated to use LCD TV, Projectors and Computer Lab for their academic pursuits. Physical infrastructure and other facilities are duly given attention and properly maintained by the college authority.

Administration:

Internet access and enough no of computers are available to office staff. It is beneficial for academic and administrative purposes. Classrooms and college premises are under CCTV surveillances. WhatsApp group of teaching and non-teaching staff is used for circulating important notices and information

Examination:

As per the affiliated university guidelines students' examinations forms and internal evaluation marks are submitted online. Available internet WiFi facility is used for examination related issues.

Alumni:

In order to strengthen our alumni relationships, a separate alumni page to be created on the website providing facilities like registration, prominent alumni of the college, feedback and many other aspects. Alumni association to be consulted for regular updates and database management.

ICT TOOLS

Hardware Infrastructure:

The College to ensure that it has adequate number of desktops and laptops for staff.

College, Teosa, Dist. Amravati

- · Computers and printers to be made available in the administrative block.
- Projectors and other multimedia devices to be provided in the classrooms.

Software Infrastructure:

 The College to maintain adequate configuration servers to allow fast transmission of data to the various computers.

Shri Shivaji Education Society, Amravati's Y.D.V.D. Arts, Commerce College, Teosa. Dist-Amravati

College Website Home page





ShriShivaji Education Society, Amravati's Y.D.V.D. Arts, Commerce College, Teosa.Dist-Amravati

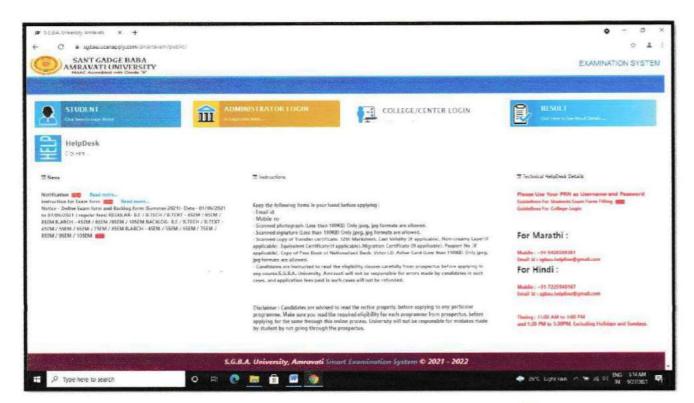
Join Director Website home page





ShriShivaji Education Society, Amravati's Y.D.V.D. Arts, Commerce College, Teosa.Dist-Amravati.

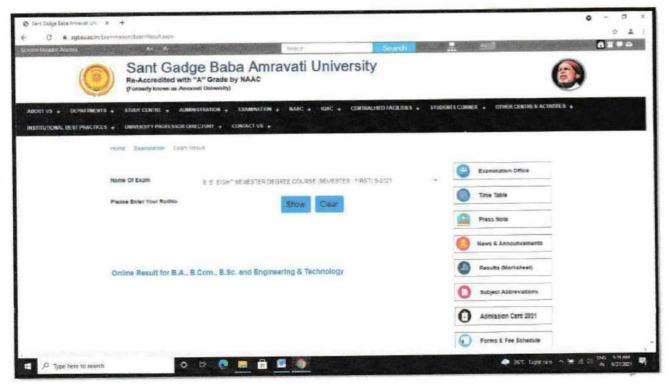
SantGadge Baba Amravati University Ucanapply.com Portal





ShriShivaji Education Society, Amravati's Y.D.V.D. Arts, Commerce College, Teosa.Dist-Amravati.

SGBAU University Exam Portal for Exam Result



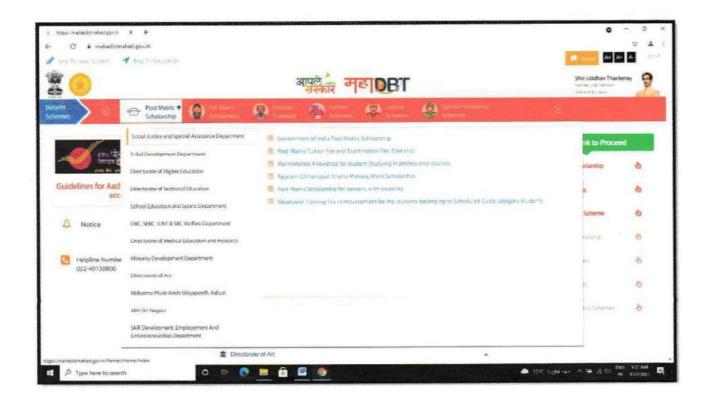


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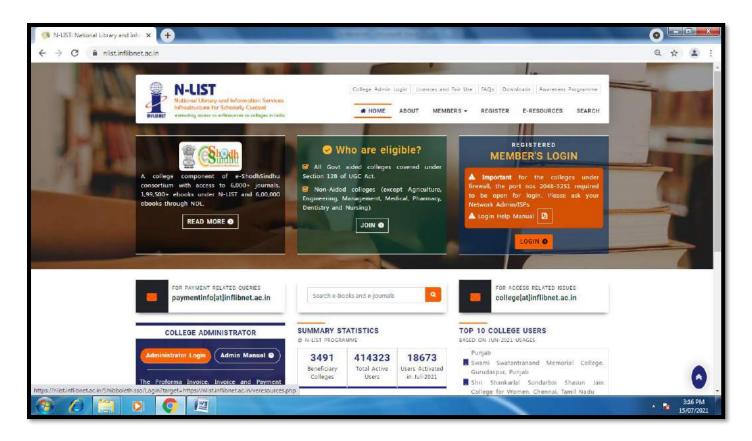
MahaDBT portal for Scholarship

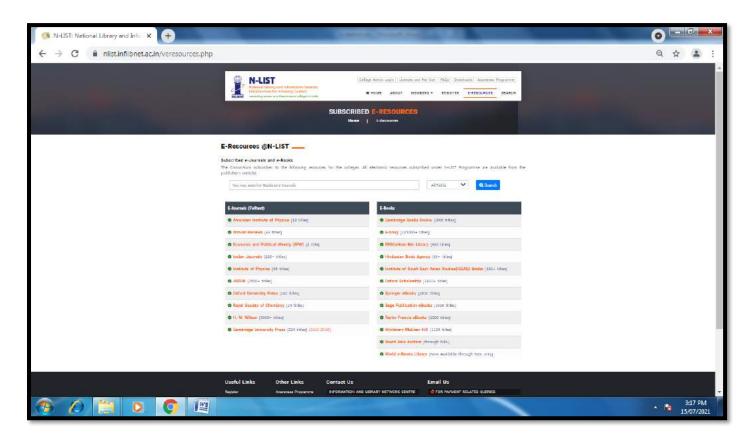




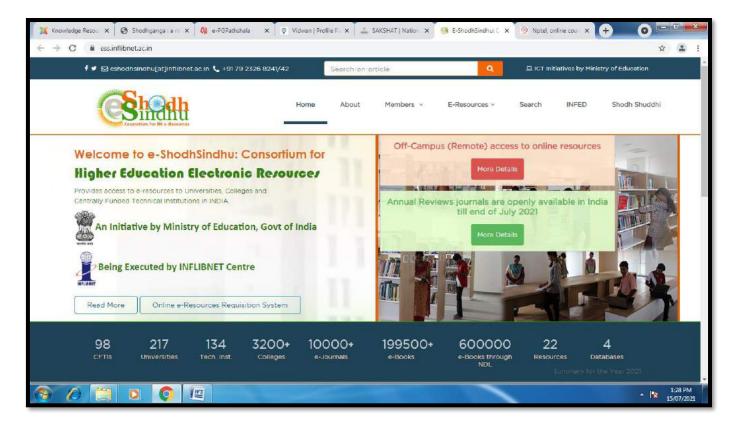
ShriShivaji Education Society, Amravati's Y.D.V.D. Arts, Commerce College, Teosa. Dist-Amravati.

All Portal/Website in College Library.





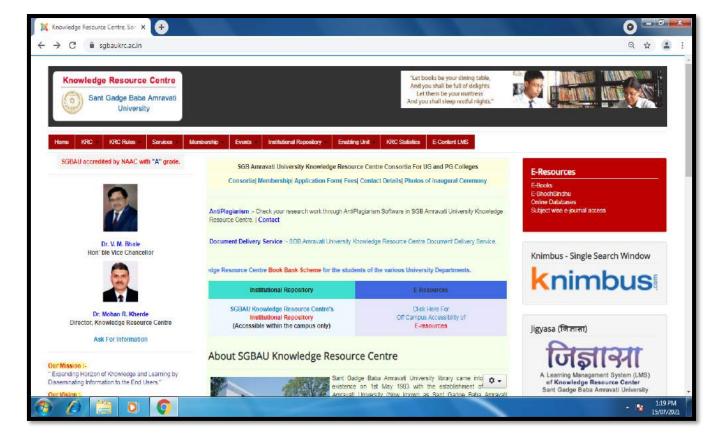
e-ShodhSindhu: The Consortium for Higher Education with Electronic Resources



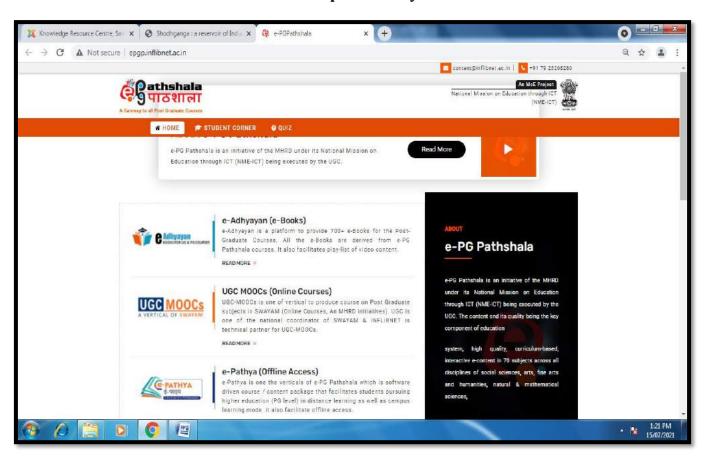
-Resources Indian Electronic Theses and Dissertations (ETDs) by ShodhGanga Repository



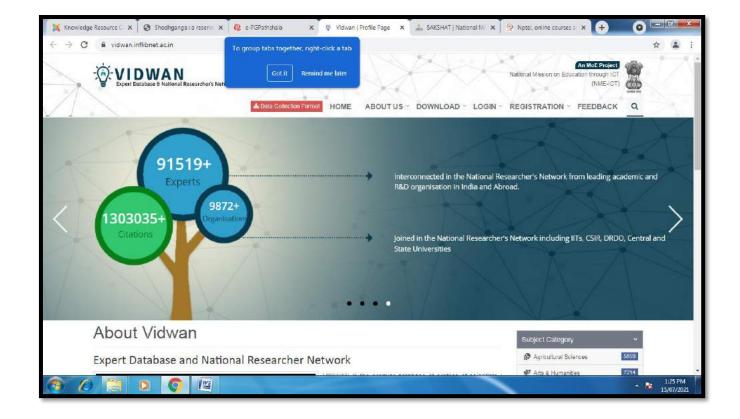
Web Portal of Knowledge Resource Centre, SantGadge Baba Amravati University, Amravati for accessing e-Resources



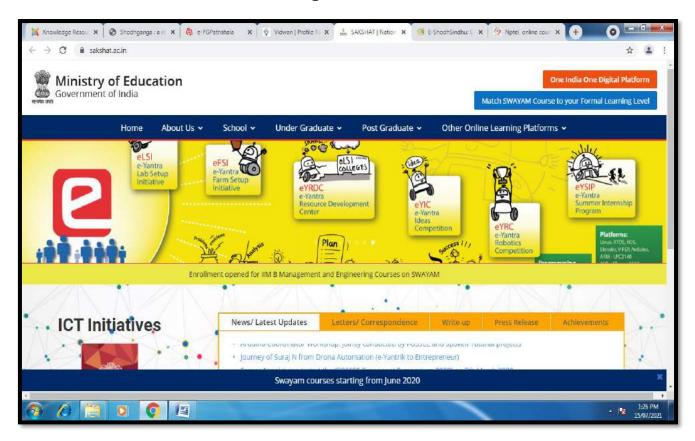
-Various Resources provided by ePG-Pathshala



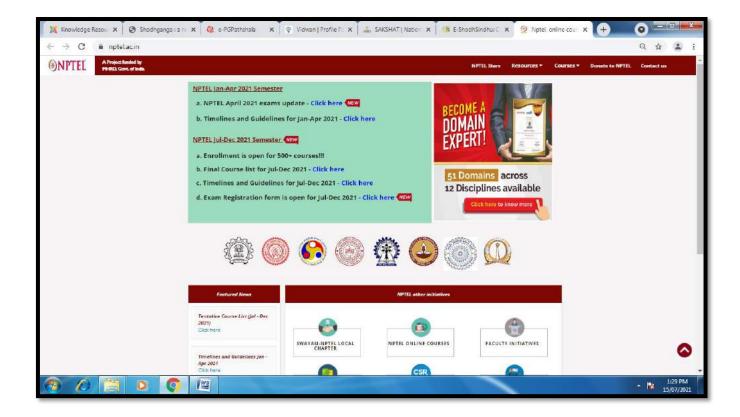
The Experts Database - Vidwan



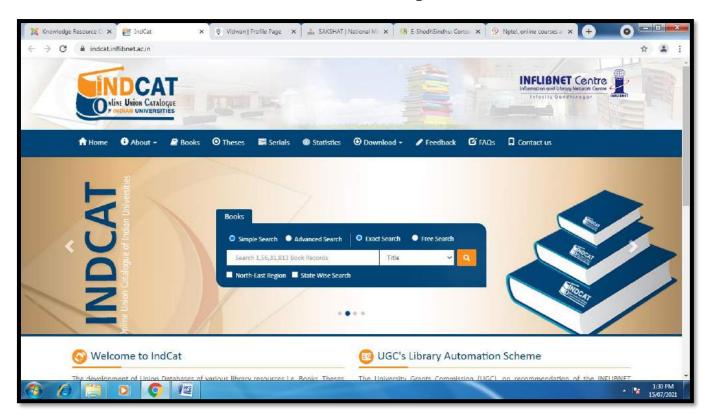
Access to Digital Platform- Sakshat



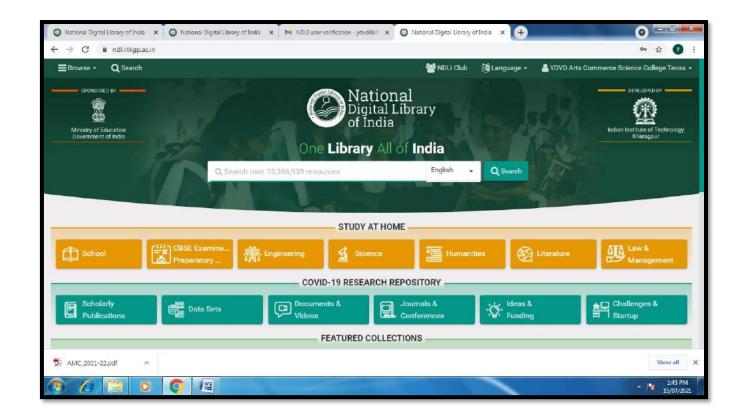
Access to NPTEL



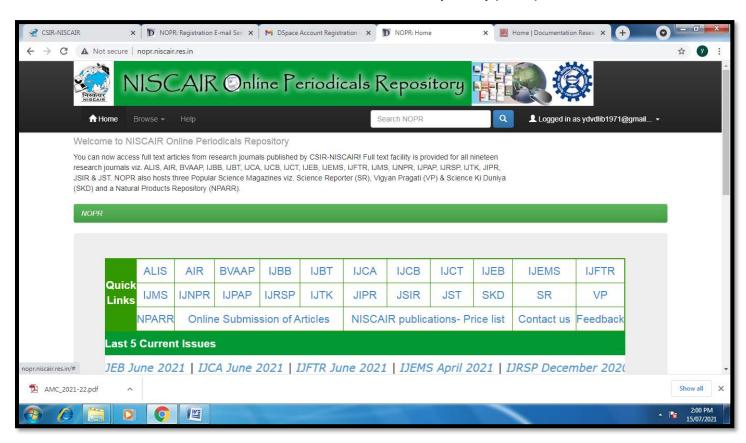
Access to IndCat: the Online Union Catalogue of Indian Universities



Accessing e-Resources from National Digital Library of India

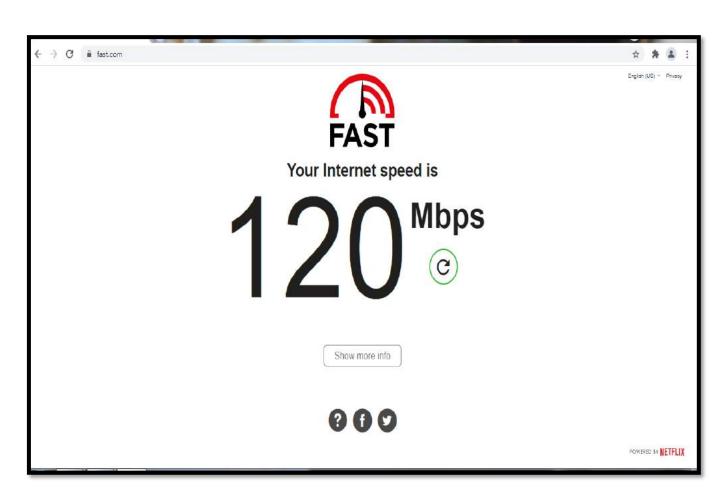


Access to NISCAIR's Online Periodicals Repository (NOPR)



Access to Librarian's Digital Library (LDL) of DRTC, Bangalore





ShriShivaji Education Society, Amravati's Y.D.V.D. Arts, Commerce College, Teosa.Dist-Amravati

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